

The minutes of the last meeting conducted on 15 oct 2023 were readout with a formal discussion .review of action taken for all initiative was taken

The IQAC meeting is conducted under the chairmanship of campus Dircetor ,Dr.swati Munot .The meeting was started by welcoming all the members of IQAC by the coordinator Prof.Snehal Borawake.

Agenda

1. Review of previous meeting
2. Review of functioning of IQAC
3. Outcomes of the year 2022-23 as per the action plan
4. Action plan for the year 2023-24
5. Discussion regarding feedback from teachers ,students and parents
6. Discussion on the Academic calender 01 july 2023-24
7. Discussion on NAAC Grade
8. Overall analysis of NAAC Peer Team
9. NAAC peer team suggestions and its implementations given
10. Any other related subjects with the permission of the chairman

Minutes

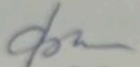
1. Review of functioning IQAC
The review of IQAC and its work during the Academic year 2023-24 is discussed also the committee is restructured with new members.
2. Outcome of the year 2022-23 as per the action plan
3. Action plan 2023-24
 - 1.To start the Add on Courses -Media Awareness BA Dept
Tally understanding -commerce Dept
Basic of python -BBA(CA) dept ,softskoll Development
 - 2.Discussion is made on the feedback from stakeholders on curriculum and will display on college website.same with the students,Alumni and parents.
 - 3.It is decided to conduct meeting of college committee.Co=coordinator should take minimum four meetings in the academic year of their respective committee. Coordinator should keep the record up to the next NAAC Accreditation Cycle.9nd Cycle)
 - 4.Decided to organize activities under each MOU and Collaboration
 - 5.To Organize Computer Literacy program for BA students
 - 6.To organize Computer Hardware Networking workshop Prof.Yogesh Chakote
 - 7.To Organize Poster Presentation ,seminar for BA,BCOM.BBA(CA) students.
 - 8.To Organize Program on Marathi Bhasha Samvarhan -Dr.Varsha kirtane
 - 9.To organize Programme on Women empowerment and awareness of ethical values for K.G.college students and other college students also.
 - 10.To organize One Day workshop on Entrepreneurship Awareness

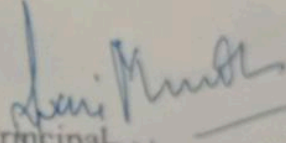
Programme by the Dept of commerce

11. To organize Health Check Up Camp, Cleanliness Drive, tree Planation, Yoga day
11. Discussion regarding Feedback from Teachers, students and parents

The following members were present fulfilling the 2/3 all quorum of meeting

	Member Name	Designation	Sign
1.	Mr. Kishor Hastimal Munot	Management Member	F. Kishor Munot
2.	Mr. Gautam Munot	Industrialist	Gautam Munot
3.	Prof. Dr. Swati Munot	Head of the Institution	Swati Munot
4.	Mr. Rajiv Gujar	Industrialist	Rajiv Gujar
5.	Mr. Puranik S. B.	CEO AMC Bank.	Puranik S. B.
6.	Mr. Sunil Munot	Industrialist	Sunil Munot
7.	Mr. K.H. Shitole	LMC Member	K.H. Shitole
8.	Dr. P.A. Koptikar	Teachers Representative	P.A. Koptikar
9.	Dr. V.S. Kirtane	Teachers Representative	V.S. Kirtane
10.	Mr. Vaibhav Puppal	Alumni	Vaibhav Puppal
11.	Krushna Pandhare	Student Representative	Krushna Pandhare
12.	Prof. Soehal Bolawake	LBAC Coordinator	Soehal Bolawake


Coordinator I.Q.A.C.


Principal
PRINCIPAL
Shri K.G. Munot Newaskar Sarvajanik Trust
K.G. College of Arts & Commerce
(Ight College), Ahmednagar



Notice of IQAC Meeting

On 20th November meeting was conducted regarding NAAC/IQAC at K.G. College campus.

Following topic were discussed in the meeting.

- ✦ Teaching Learning Evaluation follow up from the teachers.
- ✦ Finalization of competitive exam cell related activities.
- ✦ Certificate course preparation discussion

Teachers from each department presented their methods of teaching & learning.

In this meeting discussion were conducted about Teaching Learning Evaluation related follow up, competitive exam cell related activity follow up and guidelines related to certificate course preparation were discussed. Following teaching and non-teaching staff were attended meeting.

The agenda of meeting

- 1) To read and confirm the minutes of the previous meeting.
- 2) Any issue occurred with permission of chair

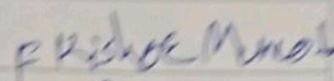
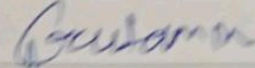
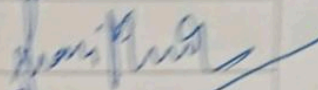
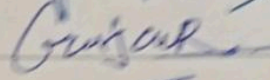
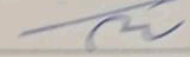
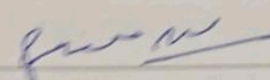

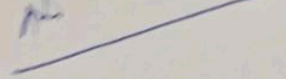
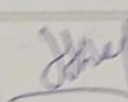
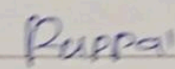
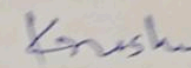

Minutes of the meeting

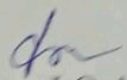
- 1) The minutes of previous meeting was read by coordinator and confirmed. As per the minutes the meeting the action taken report is briefly discussed in the meeting.
- 2) The college authorities have suggested to all departments to prepare for Yearly status report 2023-24.

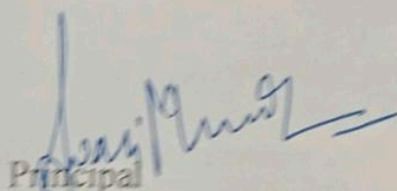
Action Taken Report

- 1) The college faculties should prepare their certificate course data related to each department.
- 2) Questions Bank prepared by teacher for student to help for competitive exam preparation and increase knowledge growth under competitive exam cell.

The following members were present fulfilling the 2/3 all quorum of meeting

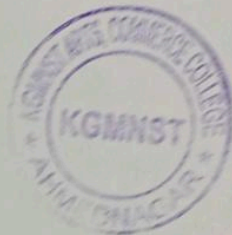
	Member Name	Designation	Sign
1.	Mr. Kishor Hastimal Munot	Management Member	
2.	Mr. Gautam Munot	Industrialist	
3.	Prof. Dr. Swati Munot	Head of the Institution	
4.	Mr. Rajiv Gujar	Industrialist	
5.	Mr. Puranik S. B.	CEO AMC Bank.	
6.	Mr. Sunil Munot	Industrialist	
7.	Mr. K.H. Shitole	LMC Member	
8.	Dr. P.A. Koptikar	Teachers Representative	
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10.	Mr. Vaibhav Puppai	Alumni	
11.	Krushna Pandhare	Student Representative	
12.	Snehal Borawake	IQAC Coordinator	


Coordinator I.Q.A.C.


Principal

PRINCIPAL

Shri K.G. Munot Newaskar Sarvajanic Trust
K.G. College of Arts & Commerce
(Ighat College), Ahmednagar



Notice of IQAC Meeting

Date: 01/12/2023

Time: 4.00 PM

Venue: Late Shrimati Icharajbai Munot Hall, K.G. College of Arts and Commerce

Subject: Planning for the Annual Function 2024

All Internal Quality Assurance Cell (IQAC) members are requested to attend the meeting to discuss and plan the Annual Function of the college. Your presence and input will be highly valuable for the success of the event.

Agenda for the IQAC Meeting

1. Welcome and opening remarks by the Principal.
2. Discussion on the theme and objectives of the Annual Function 2024.
3. Formation of committees for organizing the event.
4. Budget allocation and fundraising strategies.
5. Finalizing the tentative date and schedule of the function.
6. Invitation of chief guest(s) and dignitaries.
7. Brainstorming on cultural and academic activities for the event.
8. Student and staff involvement strategies.
9. Any other matter with the permission of the chair.
10. Vote of thanks.

Minutes of the IQAC Meeting

Date: 02/12/2023

Time: 4.00 PM.

Venue: Late Shrimati Icharajbai Munot Hall, K.G. College of Arts and Commerce

Members Present:

List names and designations of members present

Chairperson: Mr Kishor Hastimalji Munot

Meeting Highlights:

1. **Welcome and Opening Remarks:**

The Principal welcomed all members and emphasized the importance of organizing the Annual Function to showcase the talents of students and celebrate the achievements of the college.

2. **Theme and Objectives:**

After discussion, the theme "Celebrating Excellence and Diversity" was finalized to highlight the academic and cultural achievements of students.

3. **Formation of Committees:**

The following committees were formed:

Organizing Committee: To oversee the overall planning and execution.

Cultural Committee: To plan and coordinate cultural activities.

Logistics Committee: To manage venue, seating, and technical arrangements.

Hospitality Committee: To take care of guest invitations and refreshments.

4. **Budget Allocation:**

The tentative budget was proposed at [Insert Amount]. It was agreed to approach local sponsors and alumni for contributions.

5. **Date and Schedule:**

The Annual Function was tentatively scheduled for [Insert Date]. A detailed schedule will be prepared and shared in the next meeting.

6. Chief Guest Invitation:

Members suggested inviting [Insert Name/Designation of suggested chief guest]. The Chairperson agreed to confirm the invitation after approval.

7. Cultural and Academic Activities:

Proposed activities included:

Cultural performances (dance, music, and drama).

Felicitation of outstanding students and staff.

A keynote speech by the chief guest.

8. Student and Staff Involvement:

The IQAC stressed ensuring maximum participation from students and staff. It was decided to conduct auditions for cultural programs and assign staff coordinators.

9. Any Other Matter:

A suggestion was made to document the event professionally for promotional purposes.

Arrangements for live streaming were discussed for wider outreach.

10. Vote of Thanks:

The meeting concluded with a vote of thanks proposed by [Name].

Action Items:

- Respective committees to hold their first preparatory meeting within one week.
- Confirmation of chief guest and date by 30/12/2024
- Drafting of invitations and finalizing the program outline by Dr. Varsha Kirtane

The following members were present fulfilling the 2/3 all quorum of meeting

	Member Name	Designation	Sign
1.	Mr. Kishor Hastimal Munot	Management Member	<i>Kishor Munot</i>
2.	Mr. Gautam Munot	Industrialist	<i>Gautam M</i>
3.	Prof. Dr. Swati Munot	Head of the Institution	<i>Swati Munot</i>
4.	Mr. Rajiv Gujar	Industrialist	<i>Rajiv Gujar</i>
5.	Mr. Puranik S. B.	CEO AMC Bank.	<i>Puranik</i>
6.	Mr. Sunil Munot	Industrialist	<i>Sunil Munot</i>
7.	Mr. K.H. Shitole	LMC Member	<i>K. H. Shitole</i>
8.	Dr. P.A. Koptikar	Teachers Representative	<i>P.A. Koptikar</i>
9.	Dr. V.S. Kirtane	Teachers Representative	<i>V.S. Kirtane</i>
10.	Mr. Vaibhav Puppai	Alumni	<i>Puppai</i>
11.	Krushna Pandhare	Student Representative	<i>Krushna Pandhare</i>
12.	Snehal Borawake	IQAC Coordinator	<i>Snehal Borawake</i>

[Signature]
Coordinator I.Q.A.C.

[Signature]
Principal

PRINCIPAL

Shri K.G.Munot Newaskar Sarvajanic Trust
K.G.College of Arts & Commerce
(Right College), Ahmednagar



Notice of Meeting

Date: 09/12/2023

Time: 4.00 PM.

Venue: Late Shrimati Icharajbai Munot Hall, K.G. College of Arts and Commerce

Subject: IQAC Committee Meeting for Finalization and Approval of AQAR for NAAC Submission.

Agenda for the Meeting

1. **Welcome and Opening Remarks** by the Chairperson/Principal.
2. **Confirmation of Minutes** of the Previous IQAC Meeting.
3. **Presentation of the Draft AQAR** for the Academic Year [Insert Year].
4. **Discussion and Suggestions** on the AQAR from IQAC Members.
5. **Approval of the AQAR** for NAAC Submission.
6. **Action Plan** for Submission and Follow-up with NAAC.
7. **Any Other Points** with the Permission of the Chair.
8. **Vote of Thanks.**

Minutes of the Meeting

Date:10/12/2024

Time: 4.00 PM.

Venue: Late Shrimati Icharajbai Munot Hall, K.G. College of Arts and Commerce

Proceedings:

1. **Welcome and Opening Remarks:**

The Chairperson, Dr. Swati Munot welcomed all members and emphasized the importance of timely AQAR submission for maintaining institutional accreditation and quality assurance.

2. **Confirmation of Minutes of the Previous Meeting:**

The minutes of the previous IQAC meeting held on [Insert Date] were read and confirmed.

3. **Presentation of the Draft AQAR:**

Prof. Snehal Gadge- Borawake the IQAC Coordinator, presented the draft AQAR for the academic year 2023-24. Key highlights of the report included:

- Curricular and co-curricular initiatives.
- Innovations and best practices implemented.
- Feedback from stakeholders.
- Metrics and data on institutional performance.

4. **Discussion and Suggestions:**

Members provided feedback on the AQAR. Key suggestions included:

Mr.K.H.Shitole suggested "Include more details on outreach programs."]

Mr. Kishor Munot suggested "Revise student progression data for accuracy."]

Mr. Rajveer Gujar suggested "Highlight additional best practices under the Institutional Values section."]

5. **Approval of AQAR:**

After incorporating the suggestions, the committee unanimously approved the AQAR for submission to NAAC.

6. **Action Plan for Submission:**

The finalized AQAR will be uploaded to the NAAC portal by Prof. Swati Munot before the deadline of 31-12-2024

Supporting documents will be organized and linked as required by NAAC guidelines.

7. **Vote of Thanks:**

The meeting concluded with a vote of thanks to the Chair and all members for their active participation.

The following members were present fulfilling the 2/3 all quorum of meeting

	Member Name	Designation	Sign
1.	Mr. Kishor Hastimal Munot	Management Member	<i>[Signature]</i>
2.	Mr. Gautam Munot	Industrialist	<i>[Signature]</i>
3.	Prof. Dr. Swati Munot	Head of the Institution	<i>[Signature]</i>
4.	Mr. Rajiv Gujar	Industrialist	<i>[Signature]</i>
5.	Mr. Puranik S. B.	CEO AMC Bank.	<i>[Signature]</i>
6.	Mr. Sunil Munot	Industrialist	<i>[Signature]</i>
7.	Mr. K.H. Shitole	LMC Member	<i>[Signature]</i>
8.	Dr. P.A. Koptikar	Teachers Representative	<i>[Signature]</i>
9.	Dr. V.S. Kirtane	Teachers Representative	<i>[Signature]</i>
10.	Mr. Vaibhav Puppai	Alumni	<i>[Signature]</i>
11.	Krushna Pandhare	Student Representative	<i>[Signature]</i>
12.	Snehal Borawake	IQAC Coordinator	<i>[Signature]</i>

[Signature]
Coordinator I.Q.A.C.

[Signature]
Principal

PRINCIPAL

1st K.G. Munot Howaskar Sarvajanic Trust
K.G. College of Arts & Commerce
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