SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHRI KESHARCHAND GULABCHAND MUNOT ,NEWASKAR SARVAJNIK TRUST K.G.COLLEGE OF ARTS AND COMMERCE,AHMEDNAGAR

NEAR LIC OFFICE,FORT ROAD ,AHMEDNAGAR

414002

www.kgcollege.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

K G College of Arts and Commerce, Ahmednagar affiliated to Savitribai Phule Pune University .It is respected to be one of the best evening college in Ahmednagar. It was established in 2007. It is an Arts and Commerce College offers under graduate programs. It also offers certificate course in Journalism and Mass Communication. It has come a long way from a 33 students in 2007 to a current strength of 350 students. There are 09 accomplished faculty members supported by a team of hardworking and efficient non- teaching staff. The preparation of this self-study report of the college has been given an in depth insight in to the strength and weaknesses of our evening college.

Location

K.G. College is located 19:05N latitude and 74:44E longitude on the Pune-Aurangabad State Highway. K G College is 120 km from Pune as well as Aurangabad. The college has a strategic location in city and is easily accessible from all parts through public transport system.

Management

Shri Kesharchand Gulabchand Munot, Newaskar Sarvajanik Trust under which the K G College of Arts and Commerce instituted has long history of social services including philanthropic and in education field as well. It is a religious Minority education institute established under article 30 (1) of the Constitution of India. It is registered under the Society's Registration Act of 1860 and is also a Public Trust registered under Bombay Public Trust Act 1950.

Vision

"Improving Lives, Through Learning "

- Education to the minority section of the society belonging to the society, educationally and economically weaker sections.
- To educate is to empower.
- K G College will foster a positive learning and working environment and provide support services for student's success.

Mission

K.G. College promotes excellence in Life Long Learning, focused on student's success and community development.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college is a Religious Minority Educational Institute under the meaning of Article 30 (1) of the constitution of India and gets the exclusive benefits defined for such institutions. It enables the college to fulfill its objective of imparting to the deprived sections of society.
2. The college is centrally located in Ahmednagar cantonment area. It is easily accessible by public transport system. The college is sufficient number of Class Rooms, , Seminar Halls, LCD Projectors, and Computers. Environmental friendly practices are implemented on a large scale.
3. Over a period of 16 years the phenomenal academic growth of K G College has led to recognition in the society. The college offers B A, BCOM, BBA and BBA (CA) courses at undergraduate level. The management of this college believes in quality education and has decided not to compromise on academic aspects. The best facilities will be offered to the students and maximum exposure is given to students to enhance their scope of understanding. Since the college is function as night college. We are taking initiative to cope with changing dynamic requirements. The college has tried its best in translating its vision and mission in to action, with the approach of inclusion of all sections of society.
4. We feel that education is not only a basic right, but a fundamental part of society. So the quality of educational providers is everyone's concern. For better learning outcome our college got ISO 9001: 2015 for quality management system.. It helps us to provide a common management system to improve our processes and address the needs and expectations of our students.
5. We got ISO 14004:2015 certification for an environmental management system. It helped us to manage our environmental responsibilities in a systematic manner that contributes to the environmental pillar of sustainability.
6. K G College got Green Compliance certificate for Green Audit in its k g campus.

Institutional Weakness

1. Financial burden of the college has been increasing because all the academic programs are on self-financing mode and most of the students are from below poverty line. Though students are getting social welfare scholarships, but it's difficult to manage salaries.
2. The Covid- 19 Pandemic has resulted in massive income issues for many households. Students from privileged background migrated to their native place to find their bread and butter. In poor households, these declines inhousehold income resulted to reduce their investin education.
3. Declining student's strength especially in the B A and BBA (CA) and due to pandemic situation also.
4. Due to Non grant and evening college status, qualified and committed teachers are not ready to join college and shouldered the responsibilities. Principal and Librarian posts are still vacant. Two times in the year we published advertisements but nobody turned.
5. Due to vacant Principal post we are not able to take any research project .College has to abide by the regulations of the University which limits infrastural and faculty development. The college needs to enrich the research base and explore the capacities among the faculties and students.

Low revenue generation courses.

Institutional Opportunity

1. To get the better NAAC grade to the highest level and move towards the status of best evening college.
2. The college can increase skill development, value added and vocational program to enhance

employability.

3. To establish networks and linkages with industry and reputed institutions.
4. To enhance an active research culture in all departments.
5. To start P G Program for Arts and Commerce.
6. The college can develop Industry-Academia liaisons to strengthen on campus placements.
7. To formalize and strengthen the feedback mechanism for effecting improvement in various areas of functioning.
8. To ensure the effectiveness of the IQAC and other measures for quality sustenance and quality enhancement.
9. To introduce more need based short term courses.
10. To strengthen enterprenual developmental cell.

Institutional Challenge

1. Since last three years many evening colleges are started in the city it is challenging to attract students for the arts and commerce courses.
2. All courses are of self financing mode so it has posed a challenge for financial stability.
3. Recruitment of teaching and non teaching staff.
4. To start Research centre.
5. To increase the employability of students with the rising competition and demand in the outside world.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The vision, mission and objectives of K G College of Arts and Commerce is amply reflected in the college's motto "Improving Lives, Through Learning" Right from its inception in 2007 till today, our college has proven to achieve greater heights in quality education. K G College is committed to raising level of education and helping disadvantaged students realize their full potential. K G College seeks to ensure quality education for poor and rural children's, opening the door for them to participate in and benefit from India's economic growth. K G College use innovative method for the overall development and blooming of each student. The college empower student to meet future challenges. K G College imparts quality education keeping in mind its vision and mission of creating individuals with academic and emotional excellence .The College offers B A, B Com, and BBA (CA) courses .As our college is affiliated to Savitribai Phule Pune University and the syllabi of graduation classes is designed by the university, however, the syllabi of short term courses is designed by the concerned departments with consultation of experts. The faculty works to words encouraging an attitude of enquiry, a critical outlook and an analytical approach among the students. At the beginning of every academic year teaching plan is prepared by the faculty .Attempt is made to integrate issues relevant to gender, environment and sustainability, human values and professional ethics in to the curriculum. Feedback on curriculum from all the stakeholders is obtained, analyzed and action taken is available on the college website. The committees like the grievance cell, SC/ST/OBC, counseling Committee and Women Development Cell have been created to address the special needs of the students.

Teaching-learning and Evaluation

Admissions in our K G College are made on the guidelines of Maharashtra State and Savitribai Phule Pune University. The college follows a policy of giving concession to poor Students. The University guidelines are strictly followed through the admissions with regard to minimum criteria for admissions to different courses. K G College has created facilities for differently able students in accordance with government guidelines. Differently Differently able students not only get equal opportunities to acquire knowledge, but also extra support to achieve their goals.

Creative teaching and learning system is implemented in the college. The faculty members apply discussion method and subject specific learning strategies that optimize learning outcomes .Apart from teaching participatory methods such as role play, guest lectures, group discussion, and assignments, incorporated to render the process learner- centric. Guest faculties drawn from the industry are invited to give expert lectures.

To identify slow learners college conducts the test of the first year students after admission and on that basis various activities are conducted by each department are organized. Department holds a meeting of students along with faculty to conduct at least six activities to be organized during the academic year.

Qualified and competent faculty is recruited. Regular discussion is conducted to ensure professional development and maintains of standards. Teachers excellence is also enhance by a structural feedback system .Teacher use them for improving their performance.

Continuous evolution is adopted in the evolution of students. The internal assessment include internal test, participation, seminars, assignments and extracurricular and co-curricular activities for student assessment.

Research, Innovations and Extension

In the last five years 1 staff member has completed doctoral studies, 2 staff members have registered for PhD and are working on their doctoral thesis. Special consideration is given in the time table for the faculty members who are involved in research activity. Students are also provided with the opportunity of conducting students program under the guidance of the staff in charge. The college faculties have published 22 research papers in different publications.

Right from the beginning the college has been developing sensitivities towards community issues because most of the students from our college are from backward class and from below poverty line area. So they are familiar with gender disparities, social inequality etc. and inculcating values and commitment to society. College is involved in social activities such as tree plantation, awareness programs, Fit India movement, cleanliness, women empowerment.

Infrastructure and Learning Resources

The governing body of the college is the apex administrative body. It consists of 08 members including the Campus Director/Principal who is its ex-officio secretary. It oversees all academic and nonacademic matters pertaining to the infrastructure and overall development of the college.

For effective and efficient conduct of educational program, the college has provided adequate infrastructural facilities on the campus. To create the effective ambiance for curriculum, extracurricular and administration, the supportive facilities are made available. The college is located in the heart of the Ahmednagar city. With a campus spread across 60000 ft the college has a fine infrastructure and adequate state-of-art physical facilities which include 15 classrooms, library, 01 seminar hall, a 8100 meter ground, volley ball court and other sports and game facilities ,college office, Principal office, Trustee Directors cabin, Computer Lab, Library etc is located. The College has Wi-Fi, Internet facility, LCD projector, staff room, change room for ladies etc. In addition there is well equipped computer lab. The building and other infrastructural facilities are well maintained and are put to optimum use.

The College has adequate facilities for sports and cultural activities. The optimum utilization of its infrastructure is a well-planned program of the college. The College has made necessary arrangement for the maintence of the infrastructure and sufficient funds are provided for maintenance of infrastructure.

The library occupies a very important place in college.At K G College Library there are 3000 Books, 300 reference books are available. The regular classification system is followed. Library is fully automated using Digital Vridhi Software with barcode technology version 2.0 Build 259.0 Full version for the use of students and staff. Between the years 2017-2018 till April 2023 the Library has added 4044 books at the cost of 310051.70

Student Support and Progression

At K G College Library there are 3000 Books, 300 reference books are available. The regular classification system is followed. Library is fully automated using Digital Vridhi Software with barcode technology version 2.0 Build 259.0 Full version for the use of students and staff. Between the years 2017-2018 till April 2023 the Library has added 4044 books at the cost of 310051.70

Students of K G College participate in sports and games at various levels .One student named Miss Damini Panchmukh Dilip participated in state level boxing completion and she secured silver medal in A.Y. 2017-18

Mr Vijay Phartade participated in state level wrestling competition in A.Y. 2018-19

Mr Onkar Tak participated in Archery competition at inter college level. He stood six among the participants.

Mr Shaikh Humza Nisar participated in Inter college Judo championship.

The physical and mental health of the students is taken care of by a number of programs and activities conducted .The student's actively participate in various competition organized by various colleges in Ahmednagar District. Since last four years our students are participating in various completions which is organized by St Xavier's Institute Mumbai,. Various cultural competitions is organized by St Xavier Institute for all evening college students in India.

Grievance Redressed Cell, Anti-Ragging Committee and Anti- Sexual Harassment cell of the college take

measures to prevent incidents of ragging and sexual harassments on the campus

Governance, Leadership and Management

The college has a visionary management who incorporates quality in education through innovative measures. The college development committee previously known as Local Management committee is taking initiative in planning, monitoring and evaluating the administration and academic processes. The committee members become part of the planning and decision making process of CDC through representative members. Major decisions like Budget, Affiliation, new courses, staff appointments and implementation and accountability of the teaching learning process are recommended by the CDC.

IQAC conducts meetings with the core committees. The IQAC has set norms to assess the teaching learning, infrastructural facilities and teaching outcomes. The major policy decisions are routed through the IQAC, which plans the execution of curricular and extracurricular programs. The IQAC lays emphasis on academic excellence using student's centric approach. The IQAC has contributed significantly in institutionalizing its best practices.

A system for regular assessment of teaching and non-teaching staff through Academic Performance Indicator API, and student's feedback analysis is in place.

Institutional Values and Best Practices

Objectives of the Practice-

1. To provide opportunity to the teachers and students for self-expression in written form based on various themes.

2. Try to develop and cultivate in students the literary taste and study habits on various subjects.

3. To act as a means of unifying the college.

The Content

A college magazine is an annual or periodical publication of a college through which the students and teachers get the opportunity to show their creative power. The name of our college is "Palvi" It is published once in a year .The magazine activity started in the 2017.Basically it is based on various things like Environmental awareness, Gandhi and his Philosophy, precautionary measures in the Pandemic situation, and Enhancement of skills after Pandemic situation. This magazine gives a view of the life of the college and reveals the creative genius of the students. It contains poems, articles, and short stories all written by the teachers and students. Almost every well-established college publishes a magazine every year. The publication of a college magazine is a very difficult task. The editor and her assistant have to work hard to publish the magazine. The magazine committee invites writings from the students and teachers. The editorial board selects the qualified ones for printing. The college magazine serves many useful purposes. The most important is that it brings out the latent creative talents of the students and thus helps them to be good writers. A magazine committee is formed in a general meeting for the publication of the magazine. The Principal of the college is the president of the committee. She inspires students to submit writings. A student feels proud and happy when he finds his own

writing in print in the college magazine. The college magazine also reflects the academic and co-curricular activities of the college. It is a treasure island to the students. The students can learn many things from the college magazine. In the world, the college magazine mirrors the college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Shri Kesharchand Gulabchand Munot ,newaskar sarvajnik Trust K.G.College of Arts and Commerce,Ahmednagar
Address	Near LIC office,Fort Road ,Ahmednagar
City	Ahmednagar
State	Maharashtra
Pin	414002
Website	www.kgcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Swati Santosh Munot	0241-2326960	9422082778	0241-2326960	kg.college@yahoo.com
IQAC / CIQA coordinator	Snehal Dilip Borawake	0241-2353970	9834756141	0241-2326960	snehalgadge2385@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Evening

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority certificate.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	NO
Any Other	NO

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

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Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Near LIC office,Fort Road ,Ahmednagar	Urban	60000	25000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	HSC	English,Marathi	120	23
UG	BCA,Commerce	336	HSC	English	80	14
UG	BCom,Commerce	336	HSc	English,Marathi	120	22
UG	BCom,Commerce	36	HSC	English,Marathi	120	22
UG	BCom,Commerce	36	HSC	Marathi	120	22
UG	BCom,Commerce	36	HSC	English,Marathi	120	22

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				13
Recruited	0	0	0	0	0	0	0	0	3	3	0	6
Yet to Recruit				0				0				7
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				4
Recruited	0	0	0	0	0	0	0	0	0	4	0	4
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	40	2	0	0	42
	Female	17	0	0	0	17
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	50	52	48	15
	Female	18	28	20	10
	Others	0	0	0	0
ST	Male	3	2	5	2
	Female	0	1	1	0
	Others	0	0	0	0
OBC	Male	152	122	120	60
	Female	42	50	39	22
	Others	0	0	0	0
General	Male	142	164	81	75
	Female	24	44	23	17
	Others	0	0	0	0
Others	Male	47	72	62	36
	Female	5	16	19	8
	Others	0	0	0	0
Total		483	551	418	245

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	K.G. College of Arts and Commerce, Ahmednagar is the first evening college in Ahmednagar district. It is affiliated to Savitribai Phule Pune University. It is respected to be one of the best evening college in

Ahmednagar. 'Improving Lives, Through Learning' is the motto of the collge. Right from its inception in 2007 till today, our college has proven to achieve greater heights in quality education, K.G. College is committed to raising level of education and helping disadvantages students realize their full potential. The college offers BA, B.Com and BBA (CA) programme at our college is affiliated to Savitribai Phule Pune University and syllabus of under graduate classes is designed by the University of Pune, however the syllabus of short term courses is designed by the concerned department with consultation of enquiry, a critical outlook and an analytical approach among the students. The faculty members of K.G. College is highly qualified from various disciplinary backgrounds. They are trained in languages, management, technology, economic accountancy etc. the college has created facilities for differently able students in accordance with government guidelines. Differently able students not only get equal opportunities to acquire knowledge, but also extra support to achieve their education goals. Creative teaching and learning system is implemented in the college. The faculty members apply discussion method and subject specific learning strategies that optimize learning outcomes. The multidisciplinary oriented of the college is reflected in Annual College magazine also. It is regularly practice in the college that expert from various background are conducted lectures/ guest lectures in the area of various interdisciplinary faculties. In the context of new Education policy 2020, K.G. College is seen in that perspective it is trying to fulfill all the criteria which is mentioned in the policy right from the first year. In one hand Pune University has adopted credit Pattern. On the other hand college encourages projects base learning through that students will get real world experience, capacity building programme like soft skills development, entrepreneurial development, life skills (yoga and physical fitness, health and hygiene), computing skills/ICT have been made integral part of the curriculum so far as the personality development of the students is concerned. Lastly when the students complete their education from the college and will go back to the society for their livelihood then he or she is being made according to the situation to start work to start its own business activity or work as a

	employee. In this context college is providing students facility to make the students to develop from the beginning of their college life.
2. Academic bank of credits (ABC):	Credit transfer is an essential steps to promote students mobility. The choice base credit system not only offers opportunities and avenues to learn core subjects but also explore additional avenues of learning beyond the core subjects for holistic development of an individual. The credit – grade based preference and assessment system was implemented in Savitribai Phule University in 2019. In the year 2022 our students started creating ABC accounts. Our college registered under the ABC to permit our college students to avail the benefit of multiple entries and exit during BA/B.com and BBA(CA) programmes. Following are the details. (List of students and their ABC detail) F.Y.B.com Name ABC ID 1 Aarti santosh Karnawat 586-127-473-941 2 Rashi Amit karnawat 745-098-373-104 3 Bhumi Umesh Gandhi 205-425-523-987 4 Utkarsha Vitthal Tamhan 275-386-898-695 5 sachin Deepak Tak 506-664-823-896 6 Vikas Prakash Rathod 258-179-981-866 S.Y.B.com s.no Name ABC ID 1 Pathak Tejas Dattatray 154-314-856-807 2 Khan Adnan Basher 684-801-780-069 3 Ghule Deepak Gopinath 532-528-468-860 4 Gawali Jividha Ramesh 580-022-897-737 5 Shiralkar Hrishikesh Bharath 703-006-205-734 6 Javheri Vishal shankar 7 Deshmukh Abhijeet Ashok 618-813-793-079 8 Sayyed Siddqve Rehan 288-462-355-379 9 Shaikh Faraz shakil 643-422-718-612 10 Ghorpade Rutika Ravindra 366-756-159-874 11 Chaudhari Prasad Vijay 250-382-549-105 12 Hatrukar Prajval Tukaram 920-372-206-993 T.Y.B.com s.no Name ABC ID 1 Pund Rushikesh Milind 460-965-981-605 2 Gangurde Vedant Mahesh 693-977-001-129 3 Bagwan Aman Altaf 903-051-677-789 4 Shikh Juned Kadir 324-122-264-007 5 Hambarde Samadhan Navnath 737-011-013-373 6 Nagaroje Ajinkya Satish 153-135-927-544 7 Raut Vishal Sanjay 566-887-202-540 8 Karale Rushikesh Sunil 130-215-988-327 9 Mulay Ajay Shashikant 302-265-330-319 10 Sonnis Tanmay 317-023-977-822 11 Gabara Nitesh Bharat 800-186-404-303 12 Sukheja Yash Gansham 224-908-327-780 13 Adsul Vedant Prashant

	438-094-150-620 14 Jakkan Shubham Devidas 330-181-356-811 15 Fulmali Anil Sitaram 944-068-623-187 16 Rathad Aditaya Sanjay 276-448-188-830 17 Nair Laxmi Anilkumar 818-273-401-517 18 Bihani Sakshi Manaoj 451-510-959-776 19 Pokharna Siddhi Ajay 382-087-635-788 F.Y.B.A s.no Name ABC ID 1 Nannaware Prakash 685-594-645-749 2 Bharaskar Santosh 639-714-996-746 3 Jadhav Harshal 455-368-289-088 S.Y.B.A s.no Name ABC ID 1 Udmale Priyanka 847-866-050-596 2 Avhad Mahesh 237-389-450-586 3 Harba Nayan 414-284-282-158 4 Hajare Abhishek 649-043-361-193 5 Ghodke Somesh 483-818-422-480 6 Dalvi Jaydeep 330-544-829-736 7 Salunke Akash 621-547-323-072 8 Pardhe Mayar 872-677-832-836 9 Narote Dipak 807-932-130-143 T.Y.B.A s.no Name ABC ID 1 Shaikh Anam 643-442-718-613 2 Sharma Dhruv 965-744-197-328 3 Fulmali Ajnath 433-390-888-656 4 Onkar Abhishek Gananan 259-170-097-596 5 Akolkar Sagar 160-952-658-078 6 Koke Rohit 568-934-618-199 7 Salave Tushar 984-212-806-413 8 Ganar Sagar 109-794-218-643 F.Y.BBA(CA) s.no Name ABC ID 1 Landhe Stefan 649-371-090-567 2 Shelke Vasundhara 587-121-493-032 3 Gavhane Jaydip 192-444-216-381 4 Randhawane Rohit 799-178-534-028 5 Mobd. Ansar 927-781-867-298 6 Sinde Sanket 682-671-859-269 7 Dasare Aditya 390-271-563-051 8 Bidve Aniket 381-832-153-041 9 Patare Rohit 924-935-655-662 10 Khan Rayyan 357-513-399-547 11 Palkar Snehal 869-731-175-051 S.Y.BBA(CA) s.no Name ABC ID 1 Kadam Prasad 483-942-754-499 T.Y.BBA(CA) s.no Name ABC ID 1 Sayyed Arbaaz 203-276-055-763
3. Skill development:	Skill Development knowledge and skills increases students personalities since they drive better job opportunities and better lives. The global scenario is changed so there is more opportunities to graduate students to get good jobs in the market. The teaching and various initiatives taken in K.G. College taken in to account the imparting of skills to the students relevant and necessity in the changing context of education and labor markets. Being a under graduate evening college the skills imparted and the competencies developed among the students are within its subjects area. We try to observe our students and help them to improve and retain skills,

	soft skills can be defined as the abilities for adoptive and positive behavior that empower students in making informed choice in the face of complex life situations. The overall development of the students is the main focus of K.G. College so we try to mould our students by giving them various skill enhancement programme. NEP 2020 envisages integration of vocational education in all institution of vocational education in all institution throughout school and higher education and calls for development of graduate attributes in to undergraduate education. Aligning to the proposal of NEP 2020 K.G. College has made efforts in providing real world experience to students to enhance employability skills like interview preparation, planning, soft skills development. K.G. College has MOU with Lexicon center of MSME, Pune, it helped students to get practical knowledge and to understand working life challenges at MSMEs. The students are provided with the opportunity to participate in various activities such as project presentation which help them in developing presentation skills, communication and soft skills students are engaged in various co curricular activities which help them in developing skills of event management, creative thinking, leadership and multi tasking and management deadlines. developing skills of using technology by using zoom meetings for teaching and learning through digital mode.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Indian civilization has accorded immense importance to knowledge its amazingly vast body intellectual text, the world's largest collection of manuscripts, its attested tradition of texts, thinker and schools in so many dimension of knowledge. The United Nations defines 'Traditional Knowledge System' as Traditional Knowledge or local knowledge is record of human achievement in complementing the complexities of life and survival in often unfriendly environments. Traditional knowledge which may be technical, social, organizational or cultural was obtained as a part of the great human experiment of survival and development. In fact education system in Indian to a certain extent has been based on indigenous domestic teaching and learning of knowledge and skills. K.G. College has been focusing on indigenous knowledge in a holistic way by integrating in curriculum in various program me

	and training program me. K.G. College publishes its annual magazine in Marathi that is our mother tongue, English and Hindi where faculty, teachers, students contributes in writing. This also aids are developing body of indigenous knowledge in making it more relevant and meaningful. K.G. College has yoga day celebration and organized events which promote Indian Culture and traditions. Gurupurnima celebration, teachers day celebration are few of examples.
5. Focus on Outcome based education (OBE):	K.G. College offers BA, B.Com and BBA (CA) program me and some short term capacity development program me leading to certification. The curriculum and activities of this entire program me are woven around outcome based education. The curriculum of this entire program me aligned to what students expert and are able to do so. The skill and knowledge they will acquire at the end of their program me of study will have specific outcome. The college try to lays emphasis on clarity of focus on culminating outcomes of significance, expanding opportunity and support for success, high expectations for all to succeed and designing down from ultimate outcomes. The students of these program me are assessed in the form of performance based task and activities. Overall the teaching learning process of our college is based on education based philosophy and intent. The faculty tries to inculcate value of education among-st the students because we have dropped out and working students. So the faculty provides them guidance and orients the students to demonstrate acquisition of a particular skill, knowledge and behavior for the benefit of self and society.
6. Distance education/online education:	However K.G. College does not offer vocational courses in the traditional sense. But during pandemic period lectures and other session was conducted online basis. Even for the personality development session on soft skill development also conducted online basis. SPPU have developed Internship Program for Third year B.Com students. Under choice based credit system for semester 5th and 6th. So on the basis of University guidelines we have developed Internship Program me modules it carry Pre-Internship functions, during internship functions and Post internship function. After compilation of this sixty days program me students has submitted

their project report. For this purpose college has conducted online training program me on it. The evaluation is done on the basis of Regularity and Punctuality, Actual work performed, feedback by the internship providing organization, skills learnt through this internship, problem solving initiative and learning attitude of the schedule. Even certification course program for soft skill development also conducted on online mode. In that modules on soft skills such as difference between soft skills and hard skills, communication skills, body language, making decisions, self motivation, leadership skill, team working skills, creativity and problem solving skills were discussed. Even special training session on successful interviews also conducted. K.G. College has all the requisite online teaching and learning facilities. These facilities include desktops, laptop, and PowerPoint presentation. The faculty members have all the requisite skills and competencies and regularly use various digital tools and apps for the online learning mode. Our faculties and students are satisfied and maintained their comfort zone in digital platform. Even oral exams during pandemic situation also conducted on online mode.

Institutional Initiatives for Electoral Literacy

| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | Institutional Values and Best Practices Best Practices No -01 Title of the practice Late SMT. ICHRAJBAI HASTIMALJI MUNOT ENTERPRNEUR AND SKILL DEVELOPMENT CELL. Objectives of the Practice 1. As social responsibility to generate awareness regarding enterprenual development amongst college students. 2. Entrepreneurship is important, as it has the ability to improve standards of living and create well, not only for the Entrepreneurs but also for related businesses. 3. To create awareness among the students related to Entrepreneur and skill development. 4. To inculcate Entrepreneurial spirit and culture among the art's and commerce students of the college. 5. To conduct programs in Entrepreneurship enabling skills. 6. To conduct skill development training programs with the help of technology. About The Cell K.G. College is a major source of higher education for the poor and |

	needy students of Ahmednagar. K.G. College is a vision conceptualized by its founder Shri. Hastimalji Munot for advance learning for the economically deprived, socially downtrodden and educationally disadvantaged section of the society. The establishment of the college was the realization of a long and elusive dream of the people of the trust. K.G. College is the first evening college of the Ahmednagar district. Most of the students of this college are working. Most of the students are dropped their education due to family responsibilities and working as labors. But we provide them guidance to complete their degrees. Because after finishing one's graduation, one often faces the dilemma of choosing what one should do in life. The vast majority of human beings direct their activities to words earning a living, generating wealth and improving their standard of living. However one can choose one's career as your own business rather than wage employment. We inculcate the thought in our students through this cell that, if you opt for a job, than you will work for others and in case you opt for Entrepreneurship you will work for yourself like boss and even you can give opportunity to others to work for you.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	As per savitribai Phule Pune University's guidelines students welfare officer was appointed in the year 2017 so various activities were organized under students welfare so under this establishment initiative was taken the voters education and electoral participation, which is mainly focused on voters awareness, information sharing and motivating students and their parents to cast their votes.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	We conduct activities like sensitizing the student community about democratic rights which includes casting votes in elections. We conduct activities to give the experience-based learning of the democratic setup. We also conduct poster presentations, programs which create awareness regarding electoral procedures.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research	No

projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above 18 years who are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. We conduct activity to give the experience-based learning of the democratic setup. We also conduct poster presentation, other programmes which create an awareness regarding electoral procedures.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
245	418	551	483	420

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 06

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	06	04	04

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.25	12.59	11.33	16.00	10.69

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

An academic calendar is to keep students, faculty, and staff reminded of key dates through out the academic semester and year. It can also be useful for prospective students, alumni, andparents as well. Each year academic calendar of K G College is prepared. It displayed on notice

board and at the college website also. Each and every notification regarding various academic

notices, events is posted on college face book page.

Time Table, daily attendance is also measured in each class.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 2

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2 *Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

Response: 5.86

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
78	0	46	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Response:

K.G. College of Arts and Commerce follows curriculum prescribed by Savitribai Phule Pune University and try to combine it with various issue like professional ethics Gender Sensitivity, human values and environment. **Human Values and Professional Ethics**-

Human Value and Professional ethics are addressed through constitution of India Awareness program for I and II year of B.COM and B.A students. Events like Constitution day, National Integrity day, voter registration campaign, Republic Day and Independence day   were celebrated in college campus. Each and every students will participate in it.

 K.G. College organizes various activities like science day health awareness, fit India movement, poster competition, rangoli competition for the students for making them better citizen of India.

Environment and sustainability

Various issues related to environmental development are addressed through various lectures. BA/B.Com and BBA (CA) students are having compulsory course on environmental awareness in 3rd and 4th semester. Through this course students are sensitized to ecological and environmental issues connected with water, air, pollution, climate change etc with awareness on environment and sustainable development with the help of students college has developed Garden and got green audit certificate.

Gender equality

KG College of Arts and Commerce as taking initiative to promoter gender equality among the students, KG College provides flexible and comfortable sitting arrangements in the classroom equal representation of both genders are provided in the various.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 35.51

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 87

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 48.63

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
57	96	238	204	183

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
320	320	320	320	320

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

Response: 44.81

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
109	233	255	265	256

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
499	499	499	499	499

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 40.83

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

At K.G. College teachers from all department provides a variety of learning experience, including individual and collaborative learning. Class seminars, oral tests, written test, home assignments, project work, group discussion and poster presentation are organized effectively to enrich teaching learning with the faculties taking up responsibilities like mentors and provides students a personal and psychological guidance. The overall development of all students is well taken care of.

The teachers make classes as interactive as possible and also encourage participation. Online lectures, PPT presentations, zoom meetings visit are some of the means used by each department that help students to exhibit their expressions.

The internal assessments and group discussion are systematically planned so as to encourage students to work independently. Written assignments are required to be submitted by each student as enhance confidence and develop writing skills. The students are encouraged to present their assignments, projects in order to help them overcome presentation fear and develop oral expression in front of various audiences.

Environmental awareness projects and Industrial projects has been made an integral part of SY BS/ SY B.COM/ SY BBA (CA) and TY B.COM students where projects have been assigned to the students which gives them a wider in depth understanding of real world experience of related subjects and inculcate collaborative learning practices among the students. Our students are mostly working and from below poverty line, so they need special attention regularly classes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 40

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

Response: 100

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	06	04	04

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Transparency initiative at college level.

K.G. College emphasis on the need to provide students centric process in internal assessment. In short formative and summative assessment is to be facilitating which is transparent and will also follow the rules and regulation of Savitribai Phule University.

Examination Committee – (minutes/notice/list)

- There is examination committee in the college to ensure the goals.
- The committee is responsible for all the assessment measures. Which set schedule as per the University schedule? It is also reflected in academic calendar.
- The committee is consist of senior faculties of each department.

There is a standard process of internal examination and assessment in the college. As per the academic calendar a student has to appear for internal exam and submit some assignments. As per the academic calendar internal exam schedule is prepare in each semester. The marks of the internal exam are shown to the students and each student can ask about its performance. If there is any difference in their marks, it can immediately be corrected.

The subject teachers keep the record of all internal exam and assignment. Assignment like written test, PPT presentation or other methods is taken to consideration.

University exam are conducted in the college only. Savitribai Phule Pune University assigned an External senior supervisor and various other examiners for practical exam also. University exam result may be challenged by scrutiny and revaluation form for scrutiny and revaluation it shared by the University after about a month from the declaration of results. Students having doubt in marks will have to submit this form with University Fees. Scrutiny process is for checking of total marks and for dissatisfaction portion in the answer sheets whereas revaluation is carried out by revaluation of answer sheet by another examiner. This process is conducted is such so as the student's gets verified result within a particular semester so this is time bound process

Assignment and Feedback

Every faculty needs to plan internal assessments used on the learning outcomes related to program and course outcome

Assignments will be given on the completion of syllabus being tough and as well as practical aspects of it to the real world experience of the student.

- The faculty is expected to discuss each assignment with the students and if any query arise then they should solve it as early as possible.
- It can be oral, written, group discussion or presentation
- Sufficient time is given to students to prepare it
- On the completion of assignment the teachers has to provide feedback timely and adequately.

The teacher has to keep record of all assignment, internal exam. Because it is mandated by the Savitribai Phule Pune University to feed marks in to the internal marks system. Because internal marks considered to be a separate head

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

Teachers and students are aware of the stated program me offered by the institution.

Program me outcome, program specific outcome and course outcome for all program me offered by the college stated and displayed in college website (web link attached)

The college has clearly stated learning outcome of the program me and course offering in the college and the following mechanism is followed to communicate the learning outcome to the teachers and students.

- Syllabus copy and learning outcome are available in the college for reference to the concern teachers and students.
- Learning outcome of the program me and course is highlighted and make aware to the students in the orientation program me at the beginning of the College session

The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 *Attainment of POs and COs are evaluated.* **Explain with evidence in a maximum of 500 words**

Response:

1. At the beginning of each semester orientation learning outcomes of the program me   and course is highlighted and make aware to the students.

1. A link of K.G. college is given to download the syllabus and other respective information in the college website www.kg college.in

3. The faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students.

4. Following is the evaluation process of undergraduate courses

1. Assignments distribution in each semester.

 2. P.P.T. Presentation

3. Project work internship

Marks of the assignments and internal exam are recorded to the Register. The marks of internal exams are uploaded online to the University website.

4.K.G college provides opportunities to each and every student to exhibit their understanding through the medium of expression oral or written.

-The keeping this view in mind some extracurricular activities are subject and topic based .Events like Awareness day, celebration day ,Hindi divas, women day ,constitution day ,voter awareness etc are celebrated.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 72.96

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
74	108	80	85	28

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
107	135	114	93	65

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Institution has created an ecosystem for innovations and has initiatives for creation and transfer for knowledge (patent filed, published, incubation center) facilities in the HEI to be considered

K.G. College has established Shri Icharjbai Munot entrepreneurial cell. Being a undergraduate evening college the skills imparted and competencies developed among the students are working they are not able to attend these types of lectures while serving but our college provides active environment. All requisites facilities are provided and guidance is extended to the students

Awareness meet, workshops and guest lectures on enterprenual   development is organized. Even we motivate students to enhance employ ability skills like interview preparation soft skills development through lectures series K.G. College has MOU with lexicon Centre of MSME, Pune it helped students to get practical knowledge and to understand working life challenges at MSMEs.

For Providing motivation faculty members use various techniques e.g. interactive with students, project and field visit etc., teaching and learning activities are made effective by these practices. Teachers use PPT and YouTube to make learning interesting besides the lecture methods. Following are the students' centric methods

Project work preparation – Faculties give assignment for

Project preparation. Physical education

Interactive teaching methods

- Creative teaching and learning system is implemented in our college. The faculty members apply discussion method and subject specific learning strategies that optimize learning outcomes. Apart from teaching participatory method such as role play, guest lectures, group discussion and assignments in corporate to render the process learner centric guest faculties drawn from the industry are invited to give expert lectures.
- To identity slow learners each department Conduct the test of the first year students after admission and on that basis various activities are conducted. each department holds a meeting of students along with faculty to conduct at least 03 activities to be organized during each semester.3 activities each semester data.

Slow learner as well as advance learners

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list

during the last five years

Response: 1.17

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	1	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.5

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	2	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Since one college is established as evening College, It offers ample of opportunities to all those who avail the education while serving. We are taking initiative to cope with changing dynamic requirements of students. K.G. College imparts education among the students at all levels of our society with a specific attention towards the downtrodden and adds Knowledge to develop the goal of nation at large. Our objective is to provide .access to the eligible, meritorious and needy student of Economics underprivileged background student to higher education

The college organize number of activities to promote Institute neighborhood community to sensitize the students towards community needs the students of our college actively participates in social service activities leading to their overall development.

The college undertakes various activities like cleanliness tree plantation and social interaction also group discussion related to send sensitive issue. Like Beti Bachao extra are conducted in the class.

This is to declare that the following photos show the various extension activities conducted in the neighborhood community to send sensitize the student to social issue for their Holistic development by college during the last five year 2017 - 2022 summary is as follows. Students also participate in various patriotic events with pride for celebration of Independence Day, Republic day and candle light march for kopardi event and for the protest against death. All these activities created positive impact among the students and it help students to understand community well and maintain positive relationship and develop leadership qualities and to build self-confidence. It also helps students to mold their personality..

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Shri Kesharchand Gulabchand Newaskar Sarvajanik Trust's K.G. College has received a certificate of recognition from Mahatma Gandhi National Council of Rural Education, department of higher education, Government of India on completion of swatch Action plan Institution. The Institution has successfully formed the swatch Action plan committee and constituted the working groups post covid – 19 for sanitation and hygiene, waste management, water management, energy management and greenery along with the observation of two environment related days in inculcate in faculty, students and community, the practices of swatch and reduction, reuse and recycling of resources**.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years***.**

Response: 2

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	00	01	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years*.

Response: 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The governing body of the college is the apex administrative body. It consists of 08members including the Campus Director/Principal who is its ex-officio secretary. It oversees all academic and nonacademic matters pertaining to the infrastructure and overall development of the college.

For effective and efficient conduct of educational program, the college has provided adequate infrastructural facilities on the campus. To create the effective ambiance for curriculum, extracurricular and administration, the supportive facilities are made available. The college is located in the heart of the Ahmednagar city. With a campus spread across 60000 ft thecollege has a fine infrastructure and adequate state-of-art physical facilities which include 15classrooms, library, 01 seminar hall, a 8100 meter ground, volley ball court and other sports and game facilities ,college office, Principal office, Trustee Directors cabin, Computer Lab, Library etc is located. The College has Wi-Fi, Internet facility, LCD projector, staff room, change room for ladies etc. In addition there is well equipped computer lab. The building and other infrastructural facilities are well maintained and are put to optimum use.

The College has adequate facilities for sports and cultural activities. The optimum utilization of its infrastructure is a well-planned program of the college. The College has made necessary arrangement for the maintenance of the infrastructure and sufficient funds are provided for maintenance of infrastructure.

The library occupies a very important place in college. With its book suited to the interests of different age groups, with its magazines, periodicals, newspapers and with its calm and tranquil atmosphere it has a special call to the students who visit there and quench their thirst for reading the material which cannot provide them in the class room. Here they find an environment which is conducive to the building up of habit of self learning. The library is the Centre of the intellectual and social activities of college. The library has got very wholesome effect over the work of college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

Response: 1.16

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.04220	0.00	0.00	0.5900	0.02650

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 *Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

Response:

K.G college library spanning over an area of 23'6" * 20'6"Square metre equipped with fully automatic using digital vriddhi software with bar code Technology version 2.0 Build 259.0 full version for the use of students and staff. the college library has a good collection of books covering Arts and Commerce and computer application related field

 The college library has the collection of 3364 books .

 The library conducts a book exhibition for faculty and students to inculcate reading habits among the students and faculty members

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

Our computer lab is well equipped with branded P.C supported by 32 mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The campus is connected with LAN messenger. Computer lab is well connected to the internet helps students to carry out their academic work.

The K.G. college has total 20 computers with a configuration of P4 are available

Wi-Fi facility – BSNL Wi-Fi facility is available in the campus. Staff and students can access this facility on their laptops. The college is planning to extend this further to create and establish a Wi-Fi enabled campus.

Currently we are using BSNL optical fiber network. Also we have provided Wi-Fi facility to students and faculties as well in the campus. Our campus is having 10 MBPS of high speed internet facilities IT infrastructure, computing and communication resources offers various facilities like email, net surfing it will help them to update their information level in preparing assignments and seminars.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 12.25

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 20

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 78.33

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.69	10.16	8.61	13.35	7.73

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 21.68

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
45	79	127	130	78

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 2.15

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	02	05	05	00

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
128	160	123	114	79

12-06-2023 04:24:03

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 *Percentage of students qualifying in state/national/ international level examinations during the last five years*

Response: 0.17

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	00	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	01	01

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	01	01

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

In our college a committee related to alumni is functioning . The main objective of this committee is to bridge the gap between the college and alumni . They have been responsible for keeping complete contact with alumni with their required details , inform them . about the current charges and achievement of college .

 -alumni meet is take place yearly and success stories of various successful alumni were. discussed in it so the other alumni will get motivated .

Alumni contribution happens in various non financial forms such as alumni interaction . with current students . Alumni visit campus at regular intervals .

 Our alumni are working with various banks , corporate sectors . some are working with schools .some are working with Indian Army . one of one alumni is working for the welfare of street dogs . She is actively working in this field . She risque various animals and provide them shelter .

one of alumni started his own business he established colour factory .

whenever these alumni visit the campus they motivate students to follow their path for the betterment of society .

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

- -The vision, mission and objectives of. K G .College of Arts and Commerce is reflected in the college motto"Improving Lives, Through Learning" Right from its inception in 2007 till today. Our college has proven to achieve great quality education. K G College is committed to raising level of education and helping disadvantaged students realize their full potential. K G College seeks to ensure quality education for poor and rural children's, opening the door for them to participate in and benefit from India's economic growth.KG College use innovative method for the overall development and blooming of each student. The college empower student to meet future challenges. K G College imparts quality education keeping in mind its vision and mission of creating individuals with academic and emotional excellence.
- The KG College follows the Professional Management approach in managing the college. The Professional Management aims at implementing the concept of inattentiveness in managing the academic and administrative matters. The management ways believes in the practices of decentralization and participative management .Practice of Decentralization is haring own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The college enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal,(Campus Director) IQAC Committee ,NAAC Committee, Various Committees, Academic Staff, Administrative and Non-teaching Staff, all the stakeholders involve in the decentralization and participate management all are working together for efficient functioning of the college.

The Management of the Institution conducts the regular meets and discusses the issue and challenge with developmental aspect of the institute. Thus, Management of the Institution encourages the teachers, students and non -teaching staff, alumni and co-coordinators to share their ideas, opinions and suggestions through the proper channel. The input received from various committees and feedback analysis is considered for the future decision making.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

In view of the strategic plans, the K.G. College has perspective plan of advancement. This arrangement is made according to necessities of the students and so as to the requirement of the college and the concern society.

Following are the major areas are covered in the plan as mentioned below.

1. Academics
2. Co-curricular activities
3. Administration
4. P.G. Courses
5. Industry interface placement activities.
6. Start up
7. Starting up Research center
8. Feedback from stakeholders
9. Financial planning and support

1. **Academics**

K.G. College is affiliated to Savirtibai Phule Pune University and we receive syllabus from university. The syllabus provided by the Pune University needs a focus on various aspects for e.g.

1.1. In depth knowledge with respect to core discipline

1. 2. Acceptance of students at professional level.

1.3. Development of knowledge to cater the need of economy, society, country and whole to contribute the development of overall nation.

        Various course are defined by their outcome and based on the target of achievement are evaluated by each student to understand their learning level.

The curriculum is prepared by Savitribai Phule Pune University. At the beginning of the

Each academic year the University gives us guidelines about semester examination schedule,

Oral ,practical examination and information about holidays based on these outputs Campus director, Head of the Department ,NAAC Coordinator prepared the academic Calendar for the college. These are

documented by coordinator after words it is distributed to all department.

1. Co-curricular Activities- Broadly Speaking co-curricular activities are which are organized the curriculum is prepared by savtribai Phule Pune University at the beginning of each academic year the University gives us guidelines about semester examination ,schedule ,oral Practical Examination and Information about holidays .Based of these outputs Principal (Campus Director),Head of department ,IQAC coordinator discussed and prepares the academic calendar for the college. These are documented by coordinator; afterwards it is distributed to all departments. Campus Director holds a common meeting with all teaching and non-teaching staff before commencement of Academic years .Students are also made aware of commencement of academic calendar through college website and through what's app group. The course allotment is done by Head of Department and teaching plan of each course in line with academic calendar by individual course teacher
2. Administration

Supervising day to day operations of the administrative department and staff members. Hiring, training and evaluating ,taking disciplinary actions whenever it is necessary ,developing reviewing and improving systems policies and procedures are included in.

K.G. College follows Professional management approach in managing academic and administrative matters. The management always believes in the practices of decentralization and participative management practices of decentralization in having own polices

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 *Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document	

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

1. The Institution provides effective welfare measures to both teaching and non-teaching staff.
2.

Personal and professional growth are being followed to the satisfaction of the employees.

- Employee, Maternity and Medical leaves are sanctioned for the needy staff.
- Financial assistance to attend Conferences, Workshops, FDPs, STTPs. Registration fees is provided.
- Faculty can avail 2 books from the library for a period of one semester.
- Vacation for every Year

2. Performance Appraisal System for teaching and non-teaching staff

- Faculty Performance Assessment is done considering the following:

 - Faculty Self-Appraisal

 - Student feedback

 - Appraisal by Head of the Department.

The Institution has a formal annual performance appraisal for both teaching and non-teaching staff conducted every year. Self-Appraisal is collected once in an academic year. At the beginning of the academic year the faculty appraisal format is shared by the HOD to all the teaching and non-teaching staff of the department so that faculty members are well aware of the appraisal measurement criteria. The

faculty is required to submit the filled in pro forma of self-appraisal which is based on "Performance Based Appraisal System" as per University regulations.

Evaluation of each staff member's appraisal report is based on the criteria like: work load, qualifications, experience, student feedback, Pune University exam results and pass percentage of the classes the teacher has taught, research papers published (national/ international), , projects work/ attended, international/ national conferences/ seminars/ workshops conducted/ attended, pedagogy methods adopted/followed details, administrative responsibilities, responsibilities for students cocurricular activities and university duties.

Student feedback is collected and assessed once in a semester. Every faculty self-appraisal is evaluated by HoD based on the above criteria and the same is forwarded to the Campus Director This system helps the staff in setting up new goals and self-assesses their strengths and weaknesses.

Non-teaching staff are also assessed based on their work achievements, qualification enhancement and adoptability towards the technological changes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Response: 4.35

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	1	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The K.G. College has a mechanism for audit to ensure financial compliance. The expected concerning college activities excluding the salary are budgeted in each the financial year. The campus Director consolidates budget after academic calendar preparation and present it in front of management for approval.

External Audit

External Audit of the college is conducted once in a year post march 3st by the charted accountants.

The external auditors express their opinion on the financial statement of the college based on their Audit. They conduct audit as per their norms issued by the Institute of chartered Accountant of India. The Audit involves performing procedures to obtain audit evidences about the amounts and disclosure in financial statements. They perform audits to obtain reasonable assurance about the financial statements free from material misstatements. The auditors evaluate the overall accounting procedure.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Shri Kesharchand Gulabchand Newaskar Sarvajanik Trust K G College of Arts and Commerce

I QAC Committee continuously review and takes steps to improve the quality of teaching learning process through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the College functioning.

K G College IQAC was constituted on 11 September 2017 since that time IQAC committee performing following task.

1. Improvement in quality of teaching.
2. To collect feedback from students, teachers and stake holders.
3. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
4. Providing qualitative inputs for Academic and Administrative Audit and analysis of results

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

1. Self-Study Reports of various accreditation bodies (ISO 9001 2015)
2. Process Performance & Conformity
3. Action Taken Reports

4. Introduced new additional short courses for the students.
5. The College IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, which finally led to the successful award of the ISO 9001:2008 and ISO 9001:2015 certifications in 2017 respectively. The process for receiving ISO certification has already been initiated till today.
6. K G College got ISO 14004:2015 certification for an environmental management system. It helped us to manage our environmental responsibilities in a systematic manner that contributes to the environmental pillar of sustainability.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

Response:

Measures initiated by the institution for the promotion of gender equality and institutional initiative to celebrate organize National and International Commemorative days, events and festival during last 5 years

K.G. College shows gender sensitivity in providing facilities such as-

1. Safety and Security

2.Counselling

In K.G. College equal opportunities are provided to all individuals irrespective of gender, race, cast, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions has led to enrolment of 31 women students and 08 women staff.

- Gender sensitivity is one of the important factor kept in mind of K.G. College as is evident by the following facilities.

1. Security check point in the campus.
2. Extensive surveillance CCTV monitoring.
3. Rotational duty by all faculty members for discipline and security.
4. Strict implementation of Anti- Ragging.
5. Awareness campaign on women safety and gender sensitivity through awareness programme, guest lectures.
6. Thought it is evening college but this is the preferred destination of parents for education of their female words as evidence by the parents feedback.

- Counseling

1. Formal and informal provision for counseling male and female students and staff for academic and other issues.
2. Grievance Redressal committee for staff and students.
3. Gender sensitization activities are conducted in the college which includes following aspects.

- Women empowerment workshop conducted with Rotary Ahmednagar Intigrity.
- Women Right
- Women day celebration
- Human Right
- Constitution Day
- Constitution Day
- National Integration
- Gender Equality
- Medical checkup and providing health counseling.
- Induction of the student on values rights, duties and responsibilities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: D.1 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders.

Following is the list of various events which are conducted in our college.

1. Independence Day

2. Teachers Day

3. National Youth Day

4. International Women's day

5. Constitution Day

6. Gandhi Jayanti

7. Anti-ragging Awareness

8. International yoga day

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices No -01

Title of the practice

Late SMT. ICHRAJBAI HASTIMALJI MUNOT ENTERPRNEUR AND SKILL DEVELOPMENT CELL.

Objectives of the Practice

1. As social responsibility to generate awareness regarding enterprenual development amongst college students.

2. Entrepreneurship is important, as it has the ability to improve standards of living and create well, not only for the Entrepreneurs but also for related businesses.

3. To create awareness among the students related to Entrepreneur and skill development.

4. To inculcate Entrepreneurial spirit and culture among the art's and commerce students of the college.

5. To conduct programs in Entrepreneurship enabling skills.

6. To conduct skill development training programs with the help of technology.

About The Cell

K.G.College is a major source of higher education for the poor and needy students of Ahmednagar. K.G.College is a vision conceptualized by its founder Shri.Hastimalji Munot for advance learning for the economically deprived, socially downtrodden and educationally disadvantaged section of the society. The establishment of the college was the realization of a long and elusive dream of the people of the trust. K.G. College is the first evening college of the Ahmednagar district. Most of the students of this college are working. Most of the students are dropped their education due to family responsibilities and working as labors. But we provide them guidance to complete their degrees. Because after finishing one's graduation, one often faces the dilemma of choosing what one should do in life. The vast majority of human beings direct their activities to words earning a living, generating wealth and improving their standard of living. However one can choose one's career as your own business rather than wage employment. We inculcate the thought in our students through this cell that, if you opt for a job, than you will work for others and in case you opt for Entrepreneurship you will work for yourself like boss and even you can give opportunity to others to work for you.

Evidence of Success

Most of the students in future will face various job related issues; this Entrepreneur cell helped them to find out the path for future. Entrepreneurship education focuses on developing real world experience that will help students to lead exceptional lives in a rapidly changing world. Entrepreneurship education taught students crucial life skills such as

- How to collaborate and work with a team.

- How to speak in public and Prepare and effective presentation.

- How to use social media as an advocacy tool.

Students of K.G.College actively participated in this competition and get ideas of Entrepreneur development skills. Some of the students have started their own unit after getting exposure through this cell. Mr.Sachin Katariya is the one of the student of B.A department stared his color factory in ahmednagar MIDC.

Problems Encountered and Resources Required

Most of the participants come from different economical background and most of the students are working so that way it is difficult to do attitudinal change amongst them.

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Best Practices No 2 Publication of College Annual Magazine Title of the Practice- "Palvi" Objectives of the Practice- 1. To provide opportunity to the teachers and students for self expression in written form based on various themes. 2. Try to develop and cultivate in students the literary taste and study habits on various subjects. 3. To act as a means of unifying the college. The Content A college magazine is an annual or periodical publication of a college through which the students and teachers get the opportunity to show their creative power. The name of our college is "Palvi" It is published once in a year .The magazine activity started in the 2017.Basically it is based on various things like Environmental awareness, Gandhi and his Philosophy, precautionary measures in the Pandemic situation, and Enhancement of skills after Pandemic situation. This magazine gives a view of the life of the college and reveals the creative genius of the students. It contains poems, articles, and short stories all written by the teachers and students. Almost every well-established college publishes a magazine every year. The publication of a college magazine is a very difficult task. The editor and her assistant have to work hard to publish the magazine. The magazine committee invites writings from the students and teachers. The editorial board selects the qualified ones for printing. The college magazine serves many useful purposes. The most important is that it brings out the latent creative talents of the students and thus helps them to be good writers. A magazine committee is formed in a general meeting for the publication of the magazine. The Principal of the college is the president of the committee. She inspires students to submit writings. A student feels proud and happy when he finds his own writing in print in the college magazine. The college magazine also reflects the academic and co-curricular activities of the college. It is a treasure island to the students. The students can learn many things from the college magazine. In the world, the college magazine mirrors the college. Moreover, it is a link between the past and the present students of the college. The ex-students can rightly remember the school with all the happy memories of their boyhood days when a copy of the college magazine reaches their hands. A college magazine is also a mirror of a college. It depicts the activities done and achievements earned by a college. Various photographs of college activities are included in a college magazine. In fact, a college magazine gives over the impression of a college.

File Description	Document
Any other relevant information	[View Document](#)
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

K G College of Arts and Commerce, a constituent college of Savitribai Phule Pune University. It is a coeducational evening college in Ahmednagar District of Maharashtra. It is situated on the Forte Road, close to Ahmednager- Aurangabad highway. The college is that way easily accessible from every corners of Ahmednagar city.Transportation facility is available from all walks. K G College has become one of the most sought after college in Ahmednagar District from working students and poor and needy.

Shri kesharchand Gulabchand Munot Nevaskar Trust has started in 1963 It has long history of social services including philanthropic and in education field as well. It is registered under the Society's Registration Act of 1860 and is also a Public Trust registered under Bombay Public Trust Act 1950. Our Trust is actively working to help needy and poor persons in the field of education, medical and other areas of social being. Our trust is actively working to help needy and other areas of social wellbeing of society. In the year our trust entered in the education field itself. In the name of Rashtrabhasha Shiksha Mandal they started Hindi medium school. It's a first Hindi medium school in Ahmednagar district.

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We believe that college life is about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The K G College has committed itself to the task of inculcating social values and responsibilities in its students.

In line with its vision of working towards the socio-economic development of the country, our Trust has taken utmost care to give back to the community. Several student committees are formed to carry out the duties towards society.

Innovations, advancement and best practices in the key areas of knowledge incubation, social immersion, governance and infrastructure have ensured our continuous growth towards excellence. The past 17 years have seen thousands of young working students from far off regions enroll for higher education. The institution provides a healthy and secure environment to students by providing a positive atmosphere to develop their innate strengths.

K G College is also dedicated to nurturing socially responsible future leaders. Institutional Social Responsibility towards the underprivileged is one distinctive feature of our college. This is in keeping with the vision of the college which is "Improving Lives, Through Learning and its mission to promote excellence in Life Long Learning, focused on student's success and community development.

Institutional Social Responsibility is achieved through two fundamental processes: at the management level and at the student level.

* K G College has always endeavored to bring the marginalized namely the socially and economically challenged as well as the physically and visually challenged students to the mainstream.

- Over a period of 17 years the phenomenal academic growth of K G College has led to recognition in the society. The college offers B A, BCOM, BBA and BBA (CA) courses at undergraduate level. The management of this college believes in quality education and has decided not to compromise on academic aspects. The best facilities will be offered to the students and maximum exposure is given to students to enhance their scope of understanding. Since the college is function as night college. It offers ample of opportunities to all those who avail the education while serving. We are taking initiative to cope with changing dynamic requirements. The college has tried its best in translating its vision and mission in to action, with the approach of inclusion of all sections of society.
- We feel that education is not only a basic right, but a fundamental part of society. So the quality of educational providers is everyone's concern. For better learning outcome our college got ISO 9001: 2015 for quality management system. It helps us to provide a common management system to improve our processes and address the needs and expectations of our students.
- We got ISO 14004:2015 certification for an environmental management system. It helped us to manage our environmental responsibilities in a systematic manner that contributes to the environmental pillar of sustainability.
- K G College got Green Compliance certificate for Green Audit in its k g campus. The management of the campus is committed towards green initiative to encourage all green activities that are environmental friendly such as to conduct awareness programs for students and faculty.
- Environmental sustainable initiatives and lectures enable students to realise the importance of reusing and recycling. Various project topics are distributed among the students.
- The tree plantation drive also enabled the students to make a contribution to the environment by increasing the green cover.
- The main focus of the institution is to render quality affordable education committed to the upliftment of the marginalized and also to make higher education inclusive. Our constant endeavor is to set a benchmark for excellence and make education a mission to support the multiple needs of the primary stakeholders.

5. CONCLUSION

Additional Information :

Institutional Values and Best Practices

Best Practices No -01

Title of the practice

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Concluding Remarks :

The introspective report of our college since 2007 of the various development of our college has highlighted the strengths to be proud of the weaknesses which need to addressed and overcome it and the opportunities which should be taken advantage of. The preparation of the SSR has given us introspection and readiness to take off in leaps and bounds.

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