

On 15th Oct.'2019 meeting was conducted regarding NAAC/IQAC at K.G. College campus.

The agenda of meeting

- 1) To read & confirm the minutes of the previous meeting.
- 2) NAAC Preparation
- 3) Any issue with permission of chair.

Minutes of the meeting

- 1) The minutes of previous meeting are read by coordinator and confirmed. As per the minutes the meeting the action taken report is briefly discussed in the meeting.
- 2) In this academic year 2021-2022 college is planning to prepare for NAAC so on that basis what are the preparation we are going to conduct as per the norms and criteria of NAAC are discussed and the responsibilities related to seven criteria will be distributed among the faculties.
- 3) In the academic year 2021-2022 following activities will be prepare.
 - a) Considering the pandemic situation if we will get permission for offline lectures then we will prepare ourselves or if the lockdown continues then focus will be given to online lectures again so for that purpose e-content will be develop as per the syllabus, extra efforts will be given to participatory approach.
 - b) To prepare for I.S.O. and green audit certification, audit, it is due in the month of August 2021. I.S.O. Third cycle and second cycle of Green Audit.
 - c) The college authorities have suggested to all departments to prepare for NAAC.

Following are the topics. Which were discussed in the meeting.

- ✚ College Strength
- ✚ College Weaknesses
- ✚ College Opportunities
- ✚ Challenges in front of College
- ✚ Teaching –Learning Evaluation
- ✚ Regarding students mentoring and support cell

Every Teacher presented their perspectives regarding above topics. These topics will be helpful in writing S.S.R. of our college.

In this meeting questionnaire were prepared on Teaching Learning evolution. It will be implemented to collect feedback from the students.

Regarding students support and progression cell the college has developed a cell for students mentoring and support. It has a structural organization consisting of Principal, heads of all departments, students representative NAAC/IQAC coordinator. It is decided that students will be allotted to every staff member for constant monitoring and counseling under the mentoring system.

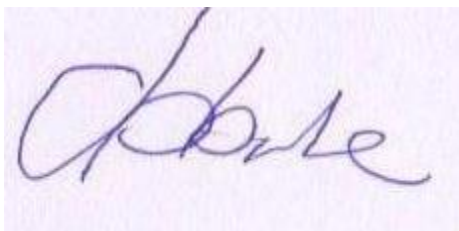
Following member of management, teaching and non teaching staff were presented for the meeting.

Sr.No.	Name	Designation	sign
1.	Dr.Swati Munot	Campus Director	
2.	Prin. K.H.shitole	L.M.C. Member	
3.	Mr.Kishor Munot	Trustee Director	
4.	Mr.Mohan Barmecha	(C.A.)	
5.	Mr. S.Z.Gandhi	(C.A)	
6.	Mr.Gautam Munot	Employers Representative	
7.	Mr.Rajiv Gujar	Industrialist	
8.	Mr.Suresh Kataiya	C.E.O. A.M.C. Bank	
9.	Dr.P.A. Khoptikar	Teacher Representative	
10.	Dr.V.S.Kirtane	Teacher Representative	
11.	Mrs.Komal Gandhi Shingi	Alumni	
12	Mr.Chetan gaikwad	Student representative	
13	Prof.Snehal Borawake	IQAC Coordinator	

Action Taken Report

- 1) Regarding NAAC preparation. IQAC and college faculties preparation their Teaching and Evaluation files as per the norms of NAAC.
- 2) Regarding I.S.O. and Green Audit Certification. Campus Director /Acting Principal and I.Q.A.C Coordinator.

Prof. Snehal Gadge/Borawake visited all the department wise. Some suggestion were given to the departments for the improvement.



Coordinator I.Q.A.C.



Principal

